



STAMBAUGH
AUDITORIUM
weddings

STAMBAUGH *spaces*



Jeanne D. Tyler Grand Ballroom

The Tyler Grand Ballroom, an ideal space for large receptions, is capable of hosting up to 550 guests. The spacious room allows for a customizable floorplan. An event coordinator can provide options and suggestions for the best layout depending on the number of guests. The ballroom's entryway, stairs, stage, lighting, and decor add elegance as well as versatility to the space. Room lighting is completely customizable to set the perfect mood throughout the evening.



Anne K. Christman Memorial Hall

The Anne K. Christman Memorial Hall is the perfect space for a ceremony or a smaller intimate reception. The large south facing windows and tall archways to the north provide the atmosphere of a traditional church wedding. With inlaid vaulted ceilings painted with gold leaf, the space is sophisticated as is or with additional decoration.



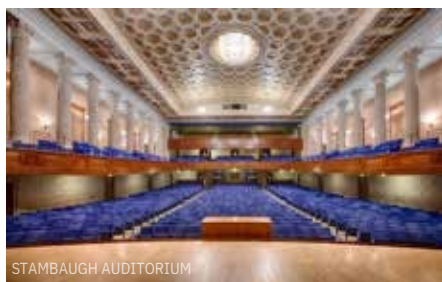
Lobbies

The Ballroom lobby, located on the ground floor, and the Concert Hall lobby, located on the second floor, are versatile spaces that can be utilized for different portions of a wedding day celebration. Either lobby is the perfect setting for a cocktail hour prior to a reception in the Ballroom or the Christman Hall. These spaces have an elegance that cannot be duplicated with intricate detailing and a backdrop of the grand staircase.



Garden & Promenade

The Garden located on the south side of the building is a beautiful setting for an outdoor ceremony, cocktail hour, or intimate reception. The space features a fountain, original to the building, as the centerpiece. The Promenade at the base of the grand entrance on the east side of the building features space for up to 320 guests seated at tables in a stunning outdoor setting featuring the grandeur of the exterior of the building. Both the garden and Promenade provide the option of customizable lighting of the facade to match your wedding decor after the sun sets.



Concert Hall

The centerpiece of Stambaugh Auditorium is the Concert Hall. The stage, which provides the breathtaking backdrop of the Concert Hall, can host a ceremony or reception. The grandeur of this space is unlike anything in the area for hosting a memorable and unique wedding.



Holding Rooms

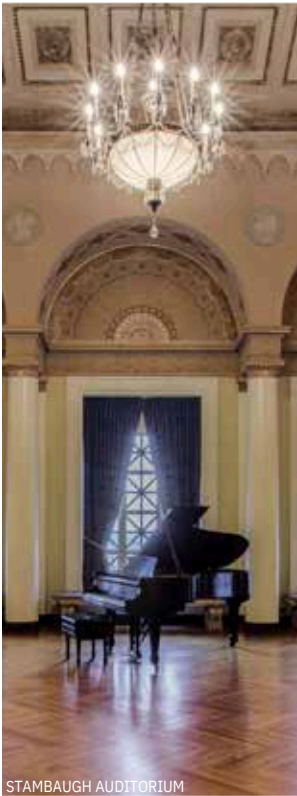
Prior to ceremonies, bridal parties may enjoy a space removed from the guest's view to relax before walking down the aisle. Four spaces are utilized: the first-floor ladies lounge, the second-floor board room, and two star dressing rooms. The space dedicated to your bridal party is selected by availability.

ADDITIONAL *services*



BAR SERVICE

- Beverage options for the bar are chosen from our beverage list as well as specialty requested items.
- Beverage pricing is calculated by consumption at the conclusion of the event.
- All beverages (excluding coffee, tea, and non-alcoholic punch) must be provided and served by Stambaugh Auditorium.
- The number of bartenders is based on the number of expected guests and the complexity of your beverage choices or signature drinks.
- Our bartender rate is \$17.00 per hour per bartender plus 20% gratuity (rate is subject to change), current sales tax rate will be applied to the beverage total.



CATERERS

- Stambaugh Auditorium requires the use of one of our approved caterers.
- Our professional kitchen is fully equipped and is included in the pricing for the Tyler Grand Ballroom.
- The use of the kitchen can be added to the Christman Hall, Garden, Promenade, Concert Hall, or Lobbies for an additional fee.

PRODUCTION AND DÉCOR (ADDITIONAL FEES)

- Our staff can assist with providing sound systems, decorative lighting, video services, draping, ect. in any space, including the garden.
- Lighting can add color to a specific area or the whole room, draw attention to a space, and provide ambiance.
- Video services include projected monograms, photo slideshows or videos, or live-streaming events for guests who can't attend in person.
- Draping provides a backdrop during a ceremony or behind the bar, creates a new entrance in any space, or completely transforms the look of a room.
- The event department can provide decor assistance including table linens, ceiling treatments (in the ballroom), as well as integrating furniture, specialty chairs, accent pieces, and more.



STEINWAY PIANOS

- A Steinway Model B piano is available in the Christman Hall and Tyler Grand Ballroom, and a Steinway model D concert grand piano is available in the Concert Hall.
- The pianos can be moved to other locations within the building by approved movers for an additional fee.

PROFESSIONAL RECOMMENDATIONS

ACCOMMODATIONS

Courtyard Marriott
4173 Westford Pl., Canfield
330-533-6880

DoubleTree by Hilton
44 East Federal Plaza, Youngstown
330-333-8284

Holiday Inn Youngstown South
7410 South Ave., Boardman
330-726-1611

EVENT DECOR

Joe Mineo Creative
JoeMineoCreative.com
330-286-3024

The Social Studio
thesocialstudio.com
330-953-1600

Cottage Garden Designs
cottagegardendesigns.com
724-981-4540

Green's Floral Shop
greenfloralshop.com
330-534-6023

RENTAL EQUIPMENT

TR Party Centre
TRPartyCentre.com
330-788-8784

All Occasions
AllParty.com
412-471-2100

I Do... So You Don't Have To
IDoYourBigDay.com
330-270-9010

Floral Vision by Trina Thompson
floralvision1@aol.com
330-782-5944

MUSICIANS

Alyssa Titi, Pianist
330-728-6679
alyssat@zoominternet.net

Stellare Strings
stellarestings.com
330-881-3097

Dominique Biondillo,
piano, vocal, guitar trio
330-550-0463

Sarah Clark, Harpist
330-534-5060

West End Quartet &
Violin / Piano Duo
330-984-2330
sterlingviolins@gmail.com

BANDS & DJS

DJ Brian Price
djbrinaprice.com
330-509-2109

Black Tie Entertainment
330-324-6023

Music Man DJ Services
1-855-793-2098

Ovation
330-507-4526

Platinum DJ Productions
330-881-5706

PHOTOGRAPHERS

MMG Photography
mmgphotographystudio.com
724-971-2146

L.A.R Weddings
larweddings.com
330-967-0384

Amanda Goodin Photography
amanda-goodin.com
330-550-0254

Carlyn K. Photography
carlynkphotography.com
330-518-3232

Greenwood Photography
greenwood-photo.com
330-984-1338

OFFICIANTS

Joe Cameneti Jr.
330-372-3333
Rev Catherine Daniels
330-284-4460

CATERING

Saratoga
129 E. Market St., Warren
330-393-6646

Leo's Ristorante
7042 E. Market St., Warren
330-856-5291

Blue Wolf Events
8049 Market St., Suite 1, Boardman
330-330-8833

Chrystal's Catering
2315 Belmont Ave. Youngstown
330-743-8062

Station Square
4250 Belmont Ave., Youngstown
330-759-8802

BAKERIES

BAKE ME TREATS
16 S. Main Street., Poland
234-254-4005

Das Dutch Haus
150 East State Route 14, Columbiana
330-482-2236

Kim's Confections
7 Lisbon St., Canfield
234-414-7099

Nemanz IGA
655 Creed St., Struthers
330-750-1341

Nothing Bundt Cakes
813 Boardman Poland Rd.,
Boardman
330-944-2253

The Cake Boutique
4248 North River Rd., Warren
330-395-2253

DECOR GUIDE

linen sizes

TABLE	STANDARD LENGTH	TO FLOOR LENGTH
60" Round	85" x 85"	120" Round
72" Round	85" x 85"	132" Round
48" Round	54" x 54"	108" Round
8' Rectangle	60" x 120"	90" x 156"
6' Rectangle	60" x 120"	90" x 132"
Cocktail Tables		120" Round

podium



A wooden podium is available for use during ceremonies in the Christman Hall. The podium can be used by the ceremony officiant, guests reading passages during the ceremony, ect.

oval table



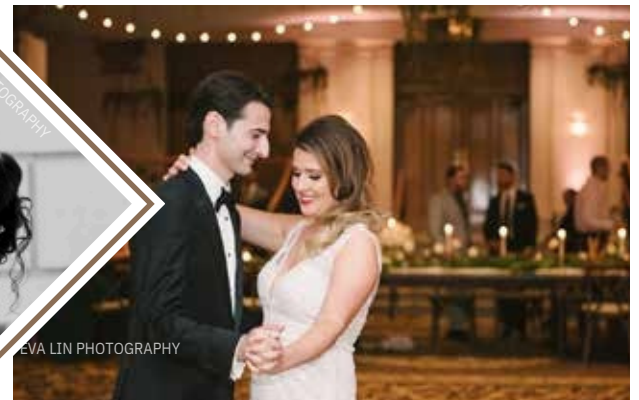
An oval-shaped, glass-topped, wooden table is available for use during ceremonies in the Christman Hall. This table can be used for unity candles, sand or wine box ceremonies, displaying programs for guests, or floral arrangements.

CHRISTMAN HALL *aisle runner*

Aisle runner length for a Christman Hall Ceremony is 80'

FACILITY USAGE PRICING

Our facility pricing includes the assistance of our professional event coordinators. Your event coordinator will be a part of your day to ensure every aspect of your event at Stambaugh Auditorium happens as planned. Our staff is available to be as involved or uninvolved with your day as you wish. If you prefer complete assistance, your event coordinator will be happy to discuss options for our staff to assist in planning, contacting vendors, decor options, creating layouts, compiling timelines, ect. The facility pricing includes the use of Stambaugh Auditorium owned tables and chairs. Security services are provided by private security officers hired by Stambaugh Auditorium; this is required for receptions and is an additional expense.



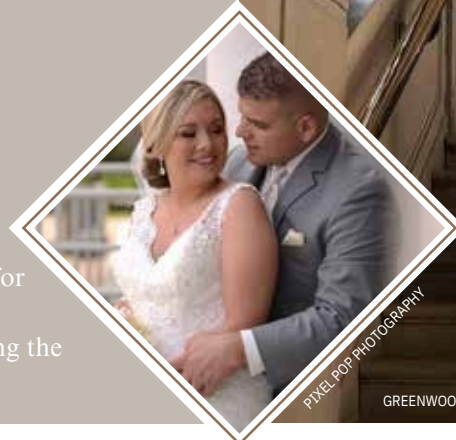
SPACE	EVENT	HOLDS	RENTAL TIME	FEE
Christman Hall	Ceremony	200	10a - 2p or 3p - 7p	\$2,500
	Reception	100	9:00am - 1:00am	\$3,000
	Ceremony & Reception	100	9:00am - 1:00am	\$4,000
Tyler Grand Ballroom	Reception	500	9:00am - 1:00am	\$5,500
Ballroom Lobby	Additional Space	-	During Event	\$1,500
Concert Hall Lobby	Additional Space	-	During Event	\$1,000
Concert Hall	Ceremony	500+	10a - 2p or 3p - 7p	\$2,500
Garden <i>Includes: 100 white garden chairs</i>	Ceremony	150	10a - 2p or 3p - 7p	\$2,500
	Additional Space	-	During Event	\$2,500
Garden & Promenade <i>Includes: 100 white garden chairs for use in the Garden</i>	Ceremony & Reception	-	9:00am - 1:00am	\$4,000
Kitchen	Non-Ballroom	-	During Event	\$500
Entire Building	Exclusivity	-	9:00am - 1:00am	\$10,000

EVENT COORDINATORS

Stambaugh Auditorium offers complimentary event coordinators to manage your wedding on-site so you can enjoy your day with friends and family.

Our staff can help you with:

- Arranging tours and discussing options in each event space.
- Explaining contracts and expectations for the wedding day and days prior.
- Developing and executing the “day-of” wedding timeline.
- Designing room layouts and set-up.
- Recommending vendors.
- Discussing the use of additional services provided by Stambaugh Auditorium.
- Guiding and directing the wedding party through the on-site event day.
- Directing vendors to appropriate areas for set-up & teardown.
- Greeting & directing guests on-site during the wedding day.



RESERVING A DATE

SOFT HOLD

Holds a date and time block for 10 days with no money down. At the conclusion of 10 days, the date will be released.

FIRM HOLD

Holds a date and time block for 90 days with a \$300 down payment. At the conclusion of 90 days, if the decision is made to confirm the date and sign a contract, the \$300 payment is applied to the outstanding balance. If the decision is to release the date, the \$300 payment is non-refundable.

FINALIZING DATE (CONTRACT)

A contract outlining the specific date and time must be signed with a prepayment of 50% of the total remaining fee due. The remaining 50% must be paid by 30 days before the event.

HOLIDAY POLICY

Booking on New Year's Eve requires reservation of the entire building, as well as an additional \$2,000 fee. Christmas Eve, Christmas Day, July Fourth, and the weekend of Thanksgiving are unavailable for booking.

NOTE

A booking for a Ceremony Only can be reserved within 10 months of the desired date. Bookings for Ceremony & Reception can be reserved any time up to 36 months prior to the event. Rehearsals for Ceremonies are booked no more than 90 days prior to the wedding date unless previously arranged.



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